



MEMBERSHIP POLICY

Drafted by:	John Poole	Approved by Management Committee on:	17 th March 2018
Responsible person:	Secretary	Scheduled review date:	March 2019

INTRODUCTION AND PURPOSE

1. Cairns Community Broadcasters Incorporated is the licence holder for Cairns FM 89.1 and is an Incorporated Association as defined under the Queensland Associations Incorporation Act. The concept of members arises therefrom.
2. This document sets out policy in respect of membership and is consistent with the Rules of CCB as registered by the Office of Fair Trading on 31st January 2018. It needs to be read in conjunction with the Queensland Associations Incorporation Act and the Community Radio Broadcasting Codes of Practice.

POLICY AND PROCEDURE

3. Membership eligibility, application processes, and associated issues are set out in Part II of the CCB's Constitution or Rules. Membership is open to individuals who satisfy the eligibility criteria, and applications are reviewed by the Management Committee.
4. There is only one category of membership and all members are equal in terms of voting rights. The Rules do not provide for corporate membership nor for 'life members' but see paragraph 9 below.
5. The Rules state that the Management Committee determines membership fees and it is open to the Committee to determine different levels of fee for members meeting certain criteria. Typically, these fees are determined shortly before membership fees fall due each on 1 July each year.
6. At present the Committee recognises the following membership fee categories:
 - a. Ordinary members
 - b. Presenter members
 - c. Senior members
 - d. Life members
7. The concept of presenter members arises because it is the station's policy that all presenters are required to be financial members and such members are required to pay a supplement to the normal membership fee to help defray the cost of presenter training and supervision.

8. Senior members are those members who hold a Queensland Government Seniors Card and pay the fee appropriate for this category of member whether they are presenters or not.
9. Life members are those individuals that the Management Committee deems to be life members by virtue of their contribution to CCB and the station typically over many years. Life members do not have to pay membership fees whether they are presenters or not but in all other respects have all the privileges of membership including voting rights.
10. Custom and practice is for individuals who have been awarded life member status to be recognised at the AGM following the award.
11. The CCB Rules also provide for the Committee to determine supplements the membership fee that would otherwise apply for any member who is unable to provide an email address that can be used for the despatch of material as required by the Rules or the Associations Incorporation Act. At present the Committee has determined not to impose such supplements.
12. Other matters relating to membership are as set out in the Rules. In particular a member who has not paid a fee that has fallen due becomes a non financial member (and is thereby unable to present) and membership ceases completely if the fee is not paid by 30 September in the year that a fee has fallen due. Such individuals are required to re-apply for membership.

AUTHORISATION

John Poole
Secretary
March 2018